

IW Zoo Risk Assessment Form

Assessor: Greg Hailes, General Manager	Reference No. RA 007	Assessment Date: January 2007
Activity Assessed: School visit activities	Location: All public areas	Review date: January 2008

THOSE AFFECTED					
A. Employees	B. Members of the public	C. Adjacent workers	D. Children/young persons	E. Contractors	F. Visitors
Others (state)					

HAZARDS	Those affected	HAZARDS	Those affected	HAZARDS	Those affected	HAZARDS	Those affected	HAZARDS	Those affected
Falling	D	Fire+explosion	D	Friction or abrasion		Ejection of objects		Radiation	
Falling Objects		Substances		Shearing		Confined space		Dust/fume	
Vehicles	D	Access/ egress	D	Entanglement		Manual handling		Water/ drowning	
Noise		Slips/ trips	D	Puncture stabbing		Lighting	D	Others (state)	
Electricity	D	Crushing		Severing/ cutting		Temperature	D		
Vibration		Trapping		Ejection of fluid		Weather	D		

HAZARDS	Existing Control Measures (eg design, guarding, procedures, training, PTW, PPE, signs etc)	Risk H,M,L	Additional Control Measures to Reduce the Risk (eg elimination, alternative measures, additional guarding, design changes, additional procedures, increased supervision to monitor controls, PPE, additional training etc)	Completion date	Residual risk H,M,L
Falling and slips/ trips	<ul style="list-style-type: none"> • Passageways are suitable for their intended purpose and kept clear and free of obstruction • Floor surfaces are maintained in a sound condition • Pathways are kept clear and free of obstruction • Pathway surfaces are maintained in a sound condition • Training/information is given to all staff to advise them of the importance of maintaining safe access and egress routes 	M	<ul style="list-style-type: none"> • A ratio of at least one adult to every ten children is required to keep large groups under adequate supervision • Teachers/ group leaders are given instruction on or before arrival • School groups will remain under the supervision of the education officer for the duration of their visit 		L
Vehicles	<ul style="list-style-type: none"> • Vehicles are not permitted within public areas at peak visitor times. 	L			L
Electricity	<ul style="list-style-type: none"> • The electrical installation has been tested in accordance with the Institute of Electrical Engineers Regulations and a certificate has been issued at the specifies intervals. • All portable and fixed appliances are inspected, tested, individually marked at the specified intervals. • Employees have been trained on the visual inspection of portable appliances and are instructed to inspect appliances prior to use. • 13A socket covers are fitted in public areas. 	M			L

Fire and explosion	<ul style="list-style-type: none"> Smoking is not permitted within buildings. Reference should be made to the fire risk assessment for further control measures 	M			L
Access and egress	<ul style="list-style-type: none"> Passageways and doorways are suitable for their intended purpose and kept clear and free of obstruction 	M			L
Lighting	<ul style="list-style-type: none"> Light fittings are cleaned periodically and records maintained Lighting levels are maintained at a sufficient level Emergency lighting is fitted where appropriate 	L			L
Temperature	<ul style="list-style-type: none"> Temperature control is maintained where appropriate 	L			L
Weather	<ul style="list-style-type: none"> Warning notices are provided in the event of wet/ slippery surfaces The park will close to visitors in the event of extreme weather conditions 	L			L

Any additional Comments/Observations